


District Accountability Committee - Agenda

November 28, 2023

5:30-8:30 PM

Jeffco Public Schools Ed. Center, Board Room (take elevators to the 5th floor)

1829 Denver West Drive, Bldg. 27, Golden, CO 80401

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|-------------------------|---|-------------------|---|
| Information/ Action | <p>Welcome and Approval of Agenda and Minutes (5:30-5:40) <i>Therese Rednor will welcome members-determining quorum. Members will approve the agenda for the evening and the October meeting minutes.</i></p> <p>Materials: Agenda and October minutes</p> | 10 min | Therese Rednor, Chair |
| Information | <p>SAC Survey (5:40-6:40) Work and Timelines Materials:</p> | 60 min | Therese, DAC chair Tara Peña, Chief of Family & Community Partnerships |
| | BREAK (6:40-6:55) | 15 min | |
| Information | <p>DAC Retreat Review (6:55-7:25) Accountability Goals Materials: Presentation</p> | 30 min | Therese, DAC chair |
| | BREAK (7:25-7:35) | 10 min | |
| Information | <p>FSCP Update (7:35-8:15) Current work Feedback Materials:</p> | 40 min | Evie Hudak |
| Information / Action | <p>Closure discussion (8:15-8:20)</p> <p>Submit your questions here (or scan this QR Code)</p>  | 5 min | Therese, DAC chair |
| Action | <p>Adjournment (8:20)</p> <p>Remember you always have a resource through the DAC website.</p> <p>DAC and Subcommittee meeting schedules can be found on the DAC Website.</p> | | Therese, DAC chair |

JEFFCO PUBLIC SCHOOLS
DISTRICT ACCOUNTABILITY COMMITTEE
OCTOBER 17, 2023 MEETING MINUTES

Attendees:

Strikethrough indicates committee member NOT in attendance

| | | |
|---------------------------|----------------------------|--------------------------------|
| Emily Adams | Jessica Gregg | Crystal Marine |
| Greg Aigner | Quentin Griffin | Jennifer Miller |
| Andrea Aikin | Michelle Grove | Geneva Moore |
| David Alex | Corky Guy | Carrie Mumma |
| Denise Alleman | Harry Tasha | Keri Murphy |
| Rob Applegate | Evie Hudak | Victoria Myles King |
| Elizabeth Armstrong | Heather Hyland | Therese Rednor |
| Skylar Artes | Richard Kalasky | Diego Rodriguez |
| Jeanine Baird | Elizabeth Kantner | Cheryl Secorski |
| Jeff Baucum | Erin Kenworthy | Karen Sweeney |
| Kim Bierbrauer | Michelle Kuenzler | Maegen Tracy |
| Parker Brown | Valerie Leal | Kaylie Weese |
| Leslie Dennis | Orin Levy | Sari Weichbrodt |
| Carsten Engebretsen | Anita Lewis | Caroline Zimmerman |
| Caitlin Fitzpatrick | Austin Long | |
| Dawn Fritz | Emily Lubkert | |
| Staff Liaisons | | |
| *Dave Weiss | | |
| *Tara Pena | | |

Guests:

Dr. Kym LeBlanc-Esparza, Deputy Superintendent
Greece Butte, Executive Assistant to Tara Peña, Chief of Family & Community Partnerships

Agenda:

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- Welcome and Approval of Agenda and Minutes
 - High School Reimagined Update
 - Subcommittee Updates
 - Update from FSCP: Artic Area Meetings & DAC Open Houses
 - Open discussion
 - Adjournment
 - Meeting of AARs with FSCP Subcommittee

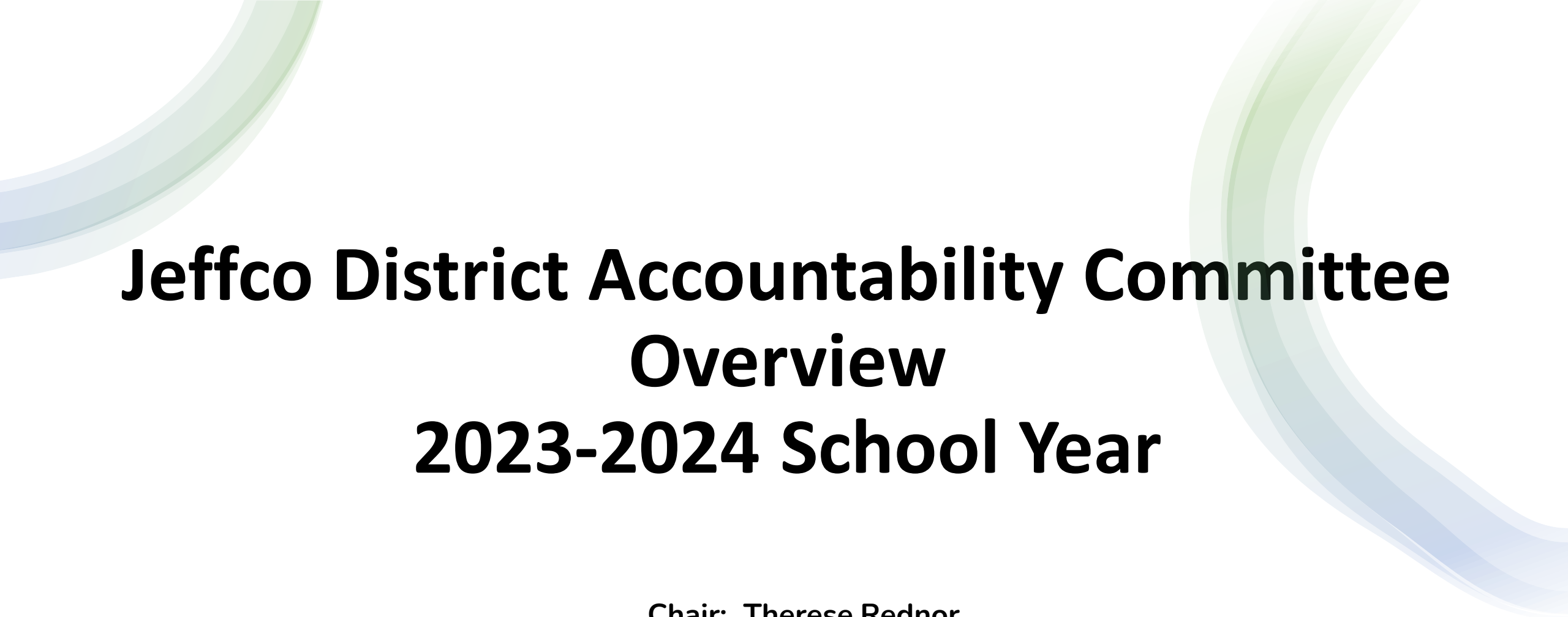
Actions:

| | |
|--------|---|
| Action | Approval of Agenda and Minutes Tonight's agenda was approved by unanimous consent. Minutes from the September 19, 2023 meeting were approved by unanimous consent. |
| Action | Adjournment DAC adjourned by unanimous consent at 8:07 p.m. |

Notes:

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|-------------|---|
| Information | Welcome and Introductions Therese Rednor, DAC Chair welcomed members to the meeting and introduced guests. |
| Information | High School Reimagined Update by Dr. Kym LeBlanc-Esparza Dr. Kym started this conversation in another district 12 years ago. Report cards look much the same as several generations ago. There is a focus on what we want a Jeffco graduates resume to look like. Jeffco has a goal of a CTE pathway in every high school. 1500 students in CTE, with 1200 on the waiting list. Electives are consistently what students say they are most excited about, but the first to get cut with budget reductions. Students also report that with so few slots for electives, they have to be selective about their choices. A steering committee engaged in three day stakeholder meeting. They found that durable skills crossover into academic, workforce, and personal skills. Draft learner goals updated to reflect core academic skills, life readiness skills, and workforce skills. One way to give students more CTE experience and more opportunity to take electives is to combine complementary classes, like the Geometry and Construction class currently on offer. The progress of integrating classes is called compacting. Q: Is there a budget for this effort? A: Some elements will have their own budget, and some elements do not have associated costs, but there is no High School Reimagined Budget. Funds may be differently allocated but not increased. Q: Have you visited charter schools who may already be implementing aspects of this plan? A: Yes, we have reached out and interviewed many school administrators to get their input. Q: How will we measure if the students are obtaining the skills identified in the presentation? A: Testing will give us some answers, and feedback from the community will tell us if they are graduating with the skills required. Q: What is your timeframe for implementation? A: 3-5 years to do well. Materials: HS Reimagined for DAC |
| Action | Approval of Agenda and Minutes A quorum was established. The agenda was approved by unanimous consent. Minutes from the September 19, 2023 meeting were approved by unanimous consent. Materials: 2023.09.19_DAC Meeting Minutes |
| Information | Subcommittee Updates by Dave Weiss and Jeff Baucum |

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|----------------------|--|
| | <p>DUIP update: DUIP presented to the Board of Education and accepted. It is a living document, and planning will start again in January.</p> <p>Charter update: no renewals will be evaluated this year due to disagreement about applicable policy. One new application is expected for DAC evaluation in the first quarter of 2024.</p> <p>No Budget Update due to illness.</p> <p>FSCP: Reviewed survey results which are based on percentiles and favorability of responses, and norm referenced questions. Results can be viewed by school. Specific questions can be reviewed as well. Jeffco ranked 20th-39th percentile nationally for favorability of responses nationally. This year's survey is being planned, and AARs will be asked to encourage SACs to respond.</p> <p>Q: Is Panorama conducting the survey again? A: Yes, because it enables us to compare results nationally and year over year. Q: Commenter had very different experiences between students but was only asked to complete the survey for one student. A: The survey may be completed more than once, and suggestions are welcome for how to phrase that to respondents.</p> <p>Materials: Family-School Relationships 2023 Presentation</p> |
| Information | <p>Update from FSCP: Artic Area Meetings & DAC Open Houses by Evie Hudak</p> <p>The FSCP was asked to facilitate community conversations with the board members who are continuing after November's election. The format will be an open house for the SACs in their districts. The board members will provide dates. AARs to reach out to SACs to invite them.</p> |
| Information | <p>Open Discussion</p> <p>Reminder of the opportunity to submit questions or provide feedback via the QR code onscreen.</p> |
| Information & Action | <p>Closure Discussion & Adjournment</p> <p>This DAC meeting was adjourned at 7:15PM.</p> |
| Information | <p>Meeting of AARs with FSCP Subcommittee by Carsten Engebretsen</p> <p>Open solicitation of AAR feedback and questions. Q: How do you encourage AA meeting participation? A: Offering food or meeting at a restaurant is helpful. Q: Is there a consistent time for SAC meetings that encourages more participation? A: No, it is specific to each school. Hybrid or online meetings and a consistent schedule reliably get better participation. It also helps for principals or SAC Chairs to reach out personally to extend invitations. Family engagement is mostly experienced as passive. It is helpful to give families an active ways to participate including National Standards for Family-School Partnerships. A suggestion was made to give SAC Chairs a recommended calendar for when topics like budget and SAC survey would best complement board discussions, etc.</p> |



Jeffco District Accountability Committee Overview 2023-2024 School Year

Chair: Therese Rednor

Vice Chair: Carrie Mumma

District Liaisons: Dave Weiss and Tara Pena

What is the purpose of the DAC?

The Colorado District Accountability Committee (DAC) is established at the district level in Colorado to promote accountability and provide community input regarding district-wide educational policies and programs.

The DAC plays an essential role in ensuring transparency, engaging the community, and supporting the continuous improvement of schools within the district.

[CO Rev Stat § 22-11-302 \(2016\)](#)



Why we do this?

We are the voice of our schools and community.

- We collaborate and work with district staff.
- We advise the Board on district matters in which we have responsibility.
- We engage with the community for input.



Areas of Advisement

- Academic achievement and growth
- Budget priorities
- Family/school/community stakeholder engagement
- Charter school reviews

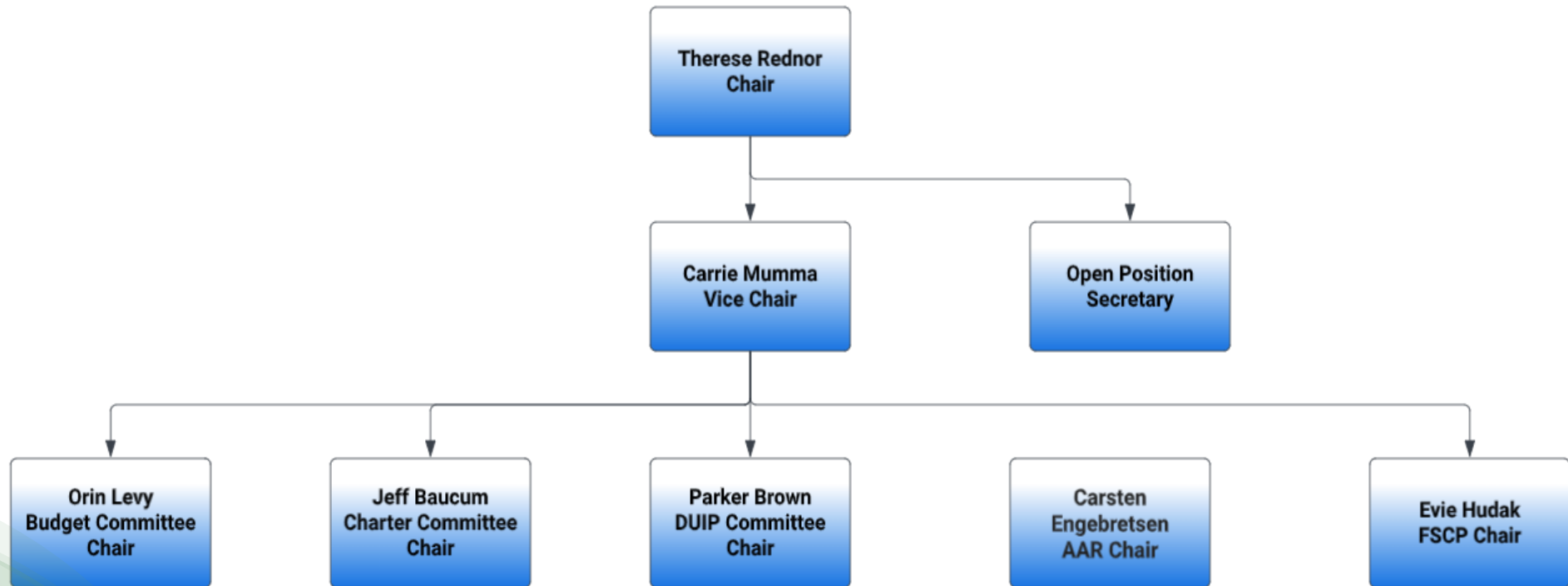


Impact of Advisement

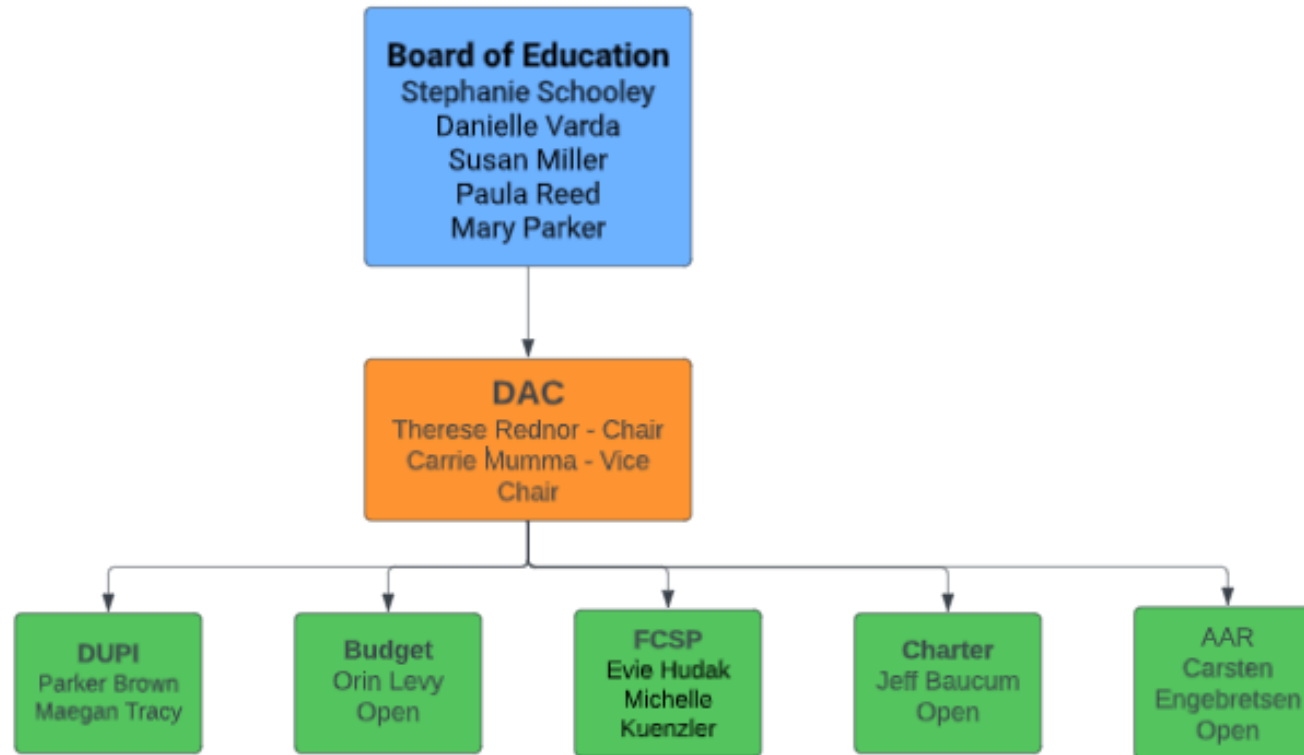


- *Board decisions affect all aspects of our schools!*
- *Helps shape funding and priorities that affect academic achievement and school/district programs.*
- *69,000 kids; 14,000 staff; and the community at large.*

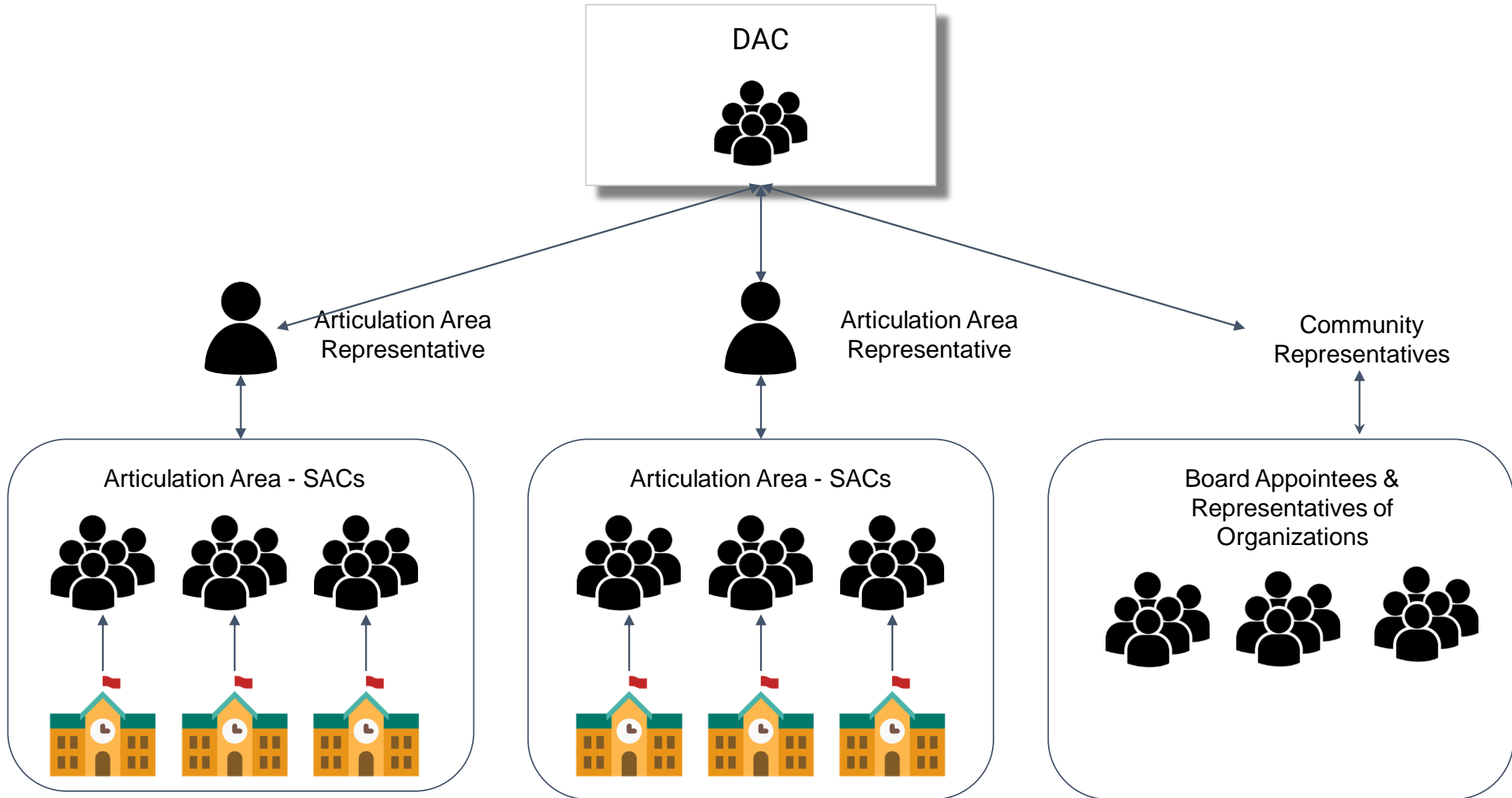
DAC Executive Committee



DAC Organization & the District



Our Best Work Starts Locally



Impact of DAC on Board Decisions



Articulation Area Representatives are local SACs' direct voice on the DAC.



SACs' UIPs influence recommendations made by the DUIP Subcommittee.



SAC survey strongly influences decisions and recommendations made by the Budget Subcommittee and others.



District surveys including **Family School Partnerships** and **Make Your Voice Heard**, as well as the **Healthy Kids Colorado** and **Teaching and Learning Conditions Colorado** surveys, drive recommendations from the FSCP Subcommittee.



Our Board listens to our recommendations.



Overall DAC Goals for 2023-2024

- Give greater voice to our schools through SACs into DAC processes and recommendations.
- Work to support alignment of district and school UIPs (Unified Improvement Plans).
- Support SACs by ensuring they have the tools and resources needed to operate in collaboration with school staff.
- Empower and encourage all families and communities to actively partner with schools to promote student success.
- *(Other goals to be determined by the DAC and the school board.)*



How DAC Operates

- Monthly DAC meetings on the 3rd Tuesdays, 5:30-**8:30** p.m. (with some exceptions) August through May, in Ed Center Board Room.
- Bylaws & Roberts Rules of Order.
- Monthly meetings of Executive Committee (Chair, Vice Chair, Secretary, and subcommittee chairs).
- Subcommittee meetings (as determined by chairs).
- Meeting(s) with Board of Education, with DAC represented by Executive Committee.

What happens when asked to call a motion?

Calling a motion using Robert's Rules of Order is a way to suggest an action or decision during a meeting. Here's how you can do it:

1. State your amendment clearly and wait for someone else to second it, just like before.
2. The chairperson will allow discussion on the amendment. Once everyone has had a chance to speak, there will be a vote on the amendment.
3. If the amendment is accepted, the chairperson will ask if there are any more amendments. If not, the discussion will go back to the original motion.
4. The chairperson will then call for a vote on the original motion.
5. Listen carefully to the chairperson and vote accordingly. The chairperson will announce the result of the vote. If the majority of people vote in favor, the motion is passed. If not, it is not passed, and the meeting will move on to the next item of business.

Remember, calling a motion aims to express your ideas and influence the decisions made during the meeting. By following these steps and being respectful, you can effectively use Robert's Rules of Order to participate in meetings and make your voice heard.

General Expectations



Meeting minutes, agendas, and relevant materials will be sent to you 1 week prior to each DAC meeting.



You are expected to attend each meeting, prepared to discuss/vote.

General rule of thumb: Review at one meeting, vote at next one.

However... rules may be waived (by vote), in cases when expediency is required. We will inform you prior to the meeting.



There is generally more to discuss than we have time for.

Participate in subcommittees: This is where much of the work happens and where you have the most direct influence.

Any additional input can be emailed to the chairs.



Members engage in discussions at meetings and ask questions.



Your “mileage may vary,” but you will likely spend ~4-6 hours a month on DAC-related activities.

Attendance and Subcommittees



- Attendance is expected and required at monthly DAC meetings.
 - Let the Chair, Vice Chair, or district staff know if you can't attend.
 - Two unexcused absences could result in your removal and replacement.
- DAC Members are appointed by BOE for two-year terms.
 - Can apply for renewal as many times as you want.
 - Stakeholder groups (JCEA, JCAA, JESPA, PTA) may recommend their own members.
- You are expected to be an active member of at least one subcommittee (except AARs).
 - There are 4 subcommittees: DUIP, Budget, FSCP, and Charter Review.
 - Meeting frequency and times are at the discretion of Subcommittee Chairs.

YOU ARE LEADERS IN OUR COMMUNITY - THIS IS A VERY IMPORTANT ROLE – THANK YOU!



Code of Conduct

Be PRESENT, PREPARED, ENGAGED, and ON TIME.

Read our Bylaws

Be respectful: Thoughtful debate is great; personal attacks are not.

No filibustering – use a Dissenting Opinion

Be open-minded.

Be clear when you are representing DAC or when you are speaking for yourself.

Do not use your position in DAC for personal benefit.

Disclosure and/or recusal are expected in the rare event of a conflict of interest.





Where to start!

- Pick a Committee; this is where the DAC work happens.
- If you are an AAR, exchange information with your AAR partner.
- Put the DAC meeting dates in your calendar.
- Review the school list and contact information provided.
- Review the CDE Checklists for the DAC and for SACs.
- Review the School Business Activity Calendar.



**Jeffco
District Accountability
Committee**



DAC DUIP Subcommittee

DUIP = District Unified Improvement Plan

Co-Chair: Parker Brown

Co-Chair: Maegen Tracy

Analyzes achievement and testing data to advise the DAC on recommendations about components of the DUIP and its alignment with the district's strategic plan (Jeffco Thrives).



Meeting times TBD.



DAC Budget Subcommittee

Chair: Orin Levy

Analyzes district financial information and the SAC survey to advise the DAC on recommendations about budget priorities and distribution of federal funds.



Meets on 1st Tuesdays at 5:30 p.m.



DAC FSCP Subcommittee

FSCP = Family School Community Partnerships

Chair: Evie Hudak

Vice Chair: Michelle Kuenzler

Plans annual trainings at beginning of year (AARs, SACs, DAC); makes recommendations about improving FSCP in the district; supports AARs and SACs.



Meets 5:30 p.m. on 1st Tuesdays virtually on Teams.



DAC Charter Review Subcommittee

Chair: Jeff Baucum


Reviews charter school applications and renewals. Directly advise the DAC on community recommendations around charter approvals or renewals.



Meets as needed when charter applications or renewals are received by the district.



Articulation Area Representatives (AARs)

- **AAR Chair: Carsten Engebretsen**
 - *Special meetings of all AARs may be arranged, if needed.*
 - AARs are the voice of local schools on the DAC – to work with SACs and principals to form a dialogue between DAC and the SACs.
 - 2 representatives for each high school articulation area
 - 3 representatives for charter schools
 - 2 representatives for option schools
 - AARs are expected to work closely with their schools' SACs to share information and communicate needs to DAC.
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The image features two decorative curved lines in the top corners, one on the left and one on the right. These lines are composed of multiple overlapping layers in shades of light green and light blue, creating a soft, layered effect. The central text is positioned between these decorative elements.

Appendix



Resource Links

- Jeffco SACs and DACs Resources: [District Accountability Committee - Jeffco Public Schools](#)
- Title 22: [-crs2016-title-22.pdf \(colorado.gov\)](#)
- CDE SACs and DACs Resources: [School and District Accountability Committees \(SACs and DACs\) | CDE \(state.co.us\)](#)

HELP: What the heck is that acronym?!?

- **DAC** - District Accountability Committee
- **SAC** - School Accountability Committee
- **AA** – Articulation Area
- **AAR** - Articulation Area Representative
- **UIP** - Unified Improvement Plan
- **SPF** – School Performance Framework
- **SBB** – Student-Based Budgeting
- **SPED** - Special education
- **IEP** - Individual Education Plan
- **SEL** - Social/emotional learning
- **FEL** – Family Engagement Liaison
- **GT** - Gifted and talented
- **AP** - Advanced Placement
- **ALP** - Advanced Learning Plan
- **IB** - International Baccalaureate
- **FRL** - Free/reduced lunch
- **ELL** - English language learner
- **ESL** - English as Second Language

DAC FSCP Subcommittee Update

(FSCP = Family-School-Community Partnerships)

Chair: Evie Hudak, Board Appointee/Member At-Large

Vice Chair: Michelle Kuenzler, AAR

Consultant: Carsten Engebretsen, AAR chair

District Liaisons: Tara Pena & Jim McKenney

Update on district community engagement

Board members' Community Conversations – now Town Halls:

- *[Nov. 15 – Paula Reed with Conifer, Evergreen, Golden, Green Mountain Articulation Areas.]*
- Nov. 29, 6:00-7:30 p.m., Arvada High School – Danielle Varda with Arvada, Pomona, and Standley Lake Articulation Areas.
- Dec. 4, 5:30-7:00 p.m., Warren Tech South – Mary Parker with Chatfield, Columbine, and Dakota Ridge Articulation Areas.

FSCP Subcommittee's plan: *Inform DAC members, especially AARs, to encourage their SAC members to attend.*

Panorama Family-School Relationships Survey

- Tentative plan is for it to go out on **Jan. 16** and be open until Feb. 16.
- All families will receive an email with the survey from the district and their principal.
- Schools can request a paper copy (from FRST).
- It will be available in 10 different languages.
- This survey will go out at the same time as the TLCC survey for teachers and the new student survey (previously Make Your Voice Heard).

FSCP Subcommittee's plan: Work with Tara to create talking points about why parents should take the FSR survey and how it will be used. Review the results of the three surveys to determine how to improve FSCP in the district.

FSCP Subcommittee's upcoming meetings

(Meetings are generally held on Teams on the first Tuesdays of the month, 5:50-7:00 p.m.)

- December 5, 2023
- February 6, 2024
- March 5, 2024
- April 2, 2024
- May 7, 2024
- [probably in June and July]

Future work goals for FSCP Subcommittee

- Continue helping AARs.
- Develop sample bylaws for SACs.
- Create talking points to assist SACs in recruiting parents.
- Work with the district's FRST team to assist in increasing FSCP throughout the district.
- Begin planning for next year's AAR training, DAC retreat, and SAC Kickoff.

Board Policy KB – Family-School-Community Partnership

“The district recognizes that family-school-community partnerships are essential for improved student achievement, school success, and a positive learning environment. ... The following research-based components, recently updated by the National PTA, will be used as a comprehensive and coordinated framework to guide family-school-community partnership work:

Standard 1: Welcome All Families - The district and its schools treat families as valued partners in their child’s education and facilitates a sense of belonging in the school community.

Standard 2: Communicate Effectively - The district and its schools support staff to engage in proactive, timely, and two-way communication so that all families can easily understand and contribute to their child’s educational experience.

Standard 3: Support Student Success - The district and its schools build the capacity of families and educators to continuously collaborate to support students’ academic, social, and emotional learning.

[continued]

District Policy KB, *continued*

Standard 4: Speak Up for Every Child - The district and its schools affirm families' and students' expertise so that all students are treated fairly and have access to relationships and opportunities that will support their success.

Standard 5: Share Power - The district and its schools partner with families in decisions that affect children and families and together—and works as a team to inform, influence, and create policies, practices, and programs.

Standard 6: Collaborate with Community - The district collaborates with community organizations and members to connect students, families, and staff to expanded learning opportunities, community services, and civic participation.